

Submission Policies:

- All files must be submitted "print ready."
- Any file manipulation and/or repair is a billable service.
- Publisher will not be held responsible for errors when files are not submitted in accordance with our specifications.

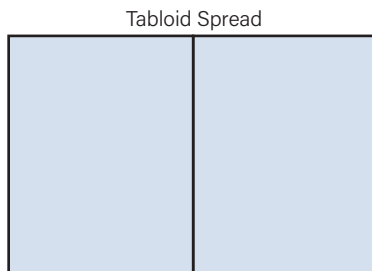
Accepted formats:

PDF/X-1A

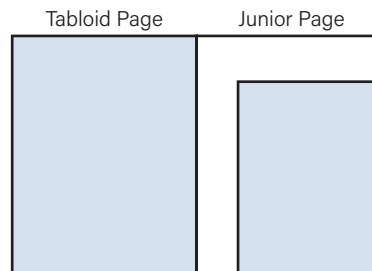
- Strongly preferred format.
- Use the Overprint Preview feature in Acrobat to verify your PDF will print properly before sending.

Tiff or EPS:

- Resolution is 300 dpi.
- CMYK channels only

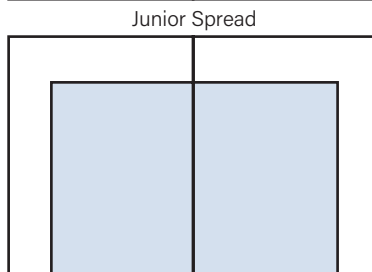


Tabloid Spread

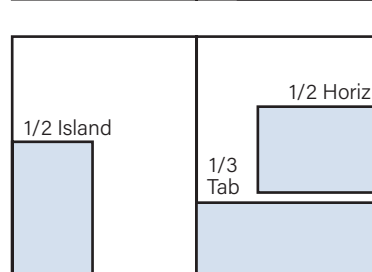


Tabloid Page

Junior Page



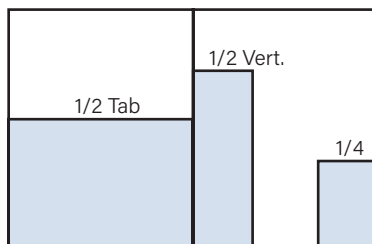
Junior Spread



1/2 Island

1/2 Horiz.

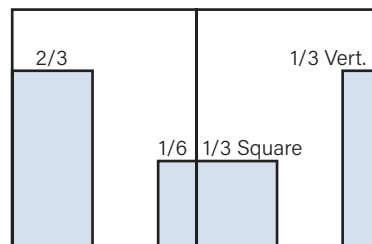
1/3 Tab



1/2 Tab

1/2 Vert.

1/4



2/3

1/3 Vert.

1/6

1/3 Square

Dimensions:

	inches		millimeters	
	Width	Height	Width	Height
TAB PAGE:				
Bleed	10 ⁷ / ₈	13 ⁷ / ₈	276	352
Trim	10 ⁵ / ₈	13 ⁵ / ₈	270	346
HALF TAB:				
Bleed	10 ⁷ / ₈	7 ¹ / ₂	276	191
Trim	10 ⁵ / ₈	7 ¹ / ₄	270	184
JUNIOR PAGE:				
Bleed	8 ³ / ₈	11 ¹ / ₈	213	283
Trim	8 ¹ / ₈	10 ⁷ / ₈	206	276

TAB SPREAD:

	inches		millimeters	
	Width	Height	Width	Height
Bleed	21 ¹ / ₂	13 ⁷ / ₈	546	352
Trim	21 ¹ / ₄	13 ⁵ / ₈	540	346

JUNIOR SPREAD:

	inches		millimeters	
	Width	Height	Width	Height
Bleed	16 ¹ / ₂	11 ¹ / ₈	419	283
Trim	16 ¹ / ₄	10 ⁷ / ₈	413	276

FTP instructions

Digital files may be uploaded to our FTP site. You must have an FTP client to access the site. Mac users can use Fetch, PC users can use Smart FTP, etc.

host: ftp.unitedpublications.com
username: production
password: 8sh2Gdi8

Once uploaded, please email:
ldubois@unitedpublications.com

by email

Please send advertising materials to:

Lise Dubois, Production Director
HME News
ldubois@unitedpublications.com
207-846-0600 x214

FRACTIONALS:

	inches		millimeters	
	Width	Height	Width	Height
2/3 Page	4 ⁹ / ₁₆	10	116	254
1/2 Island	4 ⁹ / ₁₆	7 ¹ / ₂	116	191
1/2 Horiz.	7	4 ⁷ / ₈	178	124
1/2 Vert.	3 ³ / ₈	10	86	254
1/3 Tab	9 ⁵ / ₈	3	245	76
1/3 Sq.	4 ⁹ / ₁₆	4 ⁷ / ₈	116	124
1/3 Vert.	2 ³ / ₁₆	10	56	254
1/4 Page	3 ³ / ₈	4 ⁷ / ₈	86	124
1/6 Page	2 ³ / ₁₆	4 ⁷ / ₈	56	124
Marketplace	3	3	76	76

Website Ads

- Billboard: 970 x 250 pixels
- Pop up: 500 x 500 pixels
- Leaderboard: 728 x 90 pixels
- Poster: 300 x 250 pixels
- Sticky footer: 970 x 90 pixels

File specifications:

GIF/JPG/3rd party tags:

- Max file size: 50K.
- Fifteen second animation limit, max of three loops.

Web Remarketing Ads

- 300 x 250, 320 x 100 and 728 x 90 pixels and URL

Newswire Ads

- Full size: 640 x 90 pixels GIF or JPG, max file size of 50K and URL
- Half size: 315 x 90 pixels GIF or JPG, max file size of 50K and URL
- Text ad: 50-words of copy and URL

Native Newswire Ads

- Headline
- Up to 600 word story

Optional:

- By line
- Photo
- Link to a resource (ie. white paper)

Newswire Job Posting

- Job Title
- Up to 50 words of copy
- URL

Top 5/Most Read/Smart Talk/Editor's Picks/ Newspann Ads

- 640 x 90 pixels GIF or JPG, max file size of 50K and URL.

Video

Video Posting:

- Less than 5 minute video: 320 x 180 pixels, .flv file
- Files should be uploaded to ftp site.

Digital Edition

- DE Sponsor 640 x 90 pixels JPG and URL, and tab size ad adjacent digital cover of publication

Showcase Ads

- 60-words of copy, a short headline and URL
- 100 x 100 pixel image in static GIF or JPG format

Brand spotlight:

- 600 pixel wide GIF or JPG image
- Company logo
- Headline
- Up to 200 words of copy
- URL
- Subject line

Focus

- 640 pixel wide GIF or JPG image and URL. (Whole image will be clickable to destination URL.)
- Subject line
- or —
- A table-based HTML file with a width of 640 pixels
- All graphics must be hosted on your server and have absolute file paths
- Subject line

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host: ftp.unitedpublications.com

username: production

password: 8sh2Gdi8

Include:

- File name
- Advertiser name
- Issue date

Once uploaded, please email: ldubois@unitedpublications.com pmacijauskas@unitedpublications.com

send e-materials to:

cdaggett@hmenews.com
pmacijauskas@unitedpublications.com

Questions, contact:

Peter Macijauskas, e-Media Manager 207-846-0600 x282

file manipulation

Any manipulation work that needs to be done to submitted digital files will be billable at \$175/hour, with a one-hour minimum charge.

[†]We are not responsible for the inability to track click throughs of ads not designed to our specifications. *Although we try to accommodate the click through tracking of 3rd party tags, we do not guarantee it.

NOTE: We strongly advise against using redirect/shortened URLs for your email ads. If you choose to do so, we cannot provide you with click throughs.